



## CENTRE for CAREER PLANNING and COUNSELLING

# University of Kashmir

NAAC Accredited Grade "A+"

### Notice

#### Job Opening at Techarc

Techarc is looking for following engagements:

#### **Job Role: Data Analyst – Intern (3)**

Job Description:

- To process existing data sets into meaningful information in MS-Excel.
- To do necessary secondary research understanding the data of the products / services available.
- To prepare the base file for different technology products and services.
- To prepare a data driven report by generating pivot tables and charts.
- Knowledge of Microsoft Power BI is preferred.

Location – Remote

Duration – 3 months

Honorarium – INR 5,000 pm

Job Placement – Possibility of absorbing promising candidates in Techarc as Analyst. Location of the permanent job would be Gurgaon / Srinagar.

Additional Desirables

- Keen interest in technology
- Number crunching
- Comfortable in working independently with least supervision / intervention

#### **Job Role: Data Analyst / Programmer / Data Visualiser (1)**

Job Description:

- To create dashboards using Microsoft Power BI / Tableau / Fusion Charts, etc.

Location – Preferably Gurgaon (Flexibility of working remotely in case of exceptional talent)

Duration – Full time, 2 months' probation

Expected Monthly Emoluments – INR 25,000 – 35,000

Additional Desirables

- Strong understanding of data and data analysis
- Creative visualisation skills
- Knowledge of DEX and other programming languages for Power BI.
- Interest in technology

Note: Submit application online: [https://docs.google.com/forms/d/1KQ-xR0BA4jE38zplIB0N-zCW8V4IMn1xf75Aj63\\_PBM/edit](https://docs.google.com/forms/d/1KQ-xR0BA4jE38zplIB0N-zCW8V4IMn1xf75Aj63_PBM/edit)

Last Date: 12<sup>th</sup> of December, 2021

Sd/-

**DIRECTOR**

No.F:- KU/2021/CCPC/job-notification/Techarc

Dated: December 7, 2021