

**Centre for Career Planning and
Counselling (CCPC)
University of Kashmir
Hazratbal, Srinagar**



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**Head/Director/Coordinator
Department of**
**University of Kashmir,
Srinagar**

Subject: Request for preparation of placement brochure of outgoing batch of students in each programme offered by your department

Sir/Madam,

You are requested to kindly direct your designated Placement Officer/Career Counsellor to prepare a placement brochure of the outgoing batch of students (i.e., the students in their final semester at present) in each programme offered by your department/centre giving details about your department/centre, permanent and visiting faculty, other strengths besides details about each and every student of the outgoing batch including their name, parentage, address, contact details, specialization (if any), experience (if any), recent photograph, project undertaken (if any), approx. date of course completion etc. Hard and soft copies of the placement brochure alongwith a list of private companies/corporates relevant to each programme, within and outside J&K, including contact details of their Human Resource Development managers may please be sent to this Centre by the end of this month for the purpose of organizing campus placement drives for each batch of students in future. Link of the Google Form shown below may be circulated among the final semester students for the collection and collation of their data for placement.

<https://forms.gle/Ggtoh3bPcUKuGwYx5>

No. F.CCPC/KU/Campus-Recruitment/2023

Dated: October 19, 2023

Yours sincerely,

**Prof. M. I. Geer
Director**

COPY TO:

1. Special Secretary to Hon'ble Vice-Chancellor for information of the HVC.
2. P.A. to Dean, Academic Affairs for information of DAA.
3. P.A. to Registrar for information of the Registrar.